SOUTH DAKOTA

EMERGENCY MANAGEMENT ASSOCIATION

CEM Application

**Initial Certification:**

(CEM-B) Certified Emergency Manager – Basic– $25.00 *Complete page 1-3 & 5*

(CEM-A) Certified Emergency Manager – Advanced – $25.00 *Complete page 1-2, 4 & 5*

If an applicant meets CEM Basic and Advanced qualifications on their intial certification the applicant can apply for both at the same time.  
 CEM-B & CEM-A Certified Emergency Manager – $50.00 ($25 + $25)   
*Complete page 1-2 & 5*

**Re-Certification:**

CEM-B or CEM-A Re-certification - $10.00 (Recertification must be achieved within the current certification period) List only courses taken since your last application.) *Complete page 1-2 & 5.*

APPLICANT INFORMATION

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| --- | --- | --- | --- |
| **Date** |  | | |
| **Name** |  | | |
| **Mailing Address** |  | | |
| **City, State, Zip** |  |  |  |
| **Email** |  | | |
| **Office Phone** |  | | |
| **Cell Phone** |  | | |

SUPERVISOR’S INFORMATION

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| Supervisor’s Name |  | Supervisor’s Title |  |
| Supervisor’s  Mailing Address |  | | |
| Superviors’s  City, State, Zip |  |  |  |

FORMAL Education

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| --- | --- |
| High School/College |  |
| Year Graduated |  |

CURRENT Emergency Management Experience

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| Applicants must have at least three (3) years of emergency management experience (can be a combination EM, Fire, EMS, Law Enforcement, CBRNE, Military Disaster Preparedness, etc.) of which in the past 18 months as an emergency manager or employment with an emergency management entity.  Please describe your current involvement with your local jurisdiction in the last 3 years. | | | | |
| EM Position |  | | | | |
| Jurisdiction |  | | | | |
| Years in Current Position | Years |  | Months |  | |
| Please describe any additional information regarding your EM involvement with your local jurisdiction |  | | | | |

PREVIOUS Emergency Management Experience

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| Position | Organization | Dates |
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PLANNING Experience

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| Give jurisdiction, dates, and your participation in most recent planning effort,  e.g. EOP, mitigation plan, pandemic flu plan, similar major plan. |
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EXERCISE Experience

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| Give jurisdiction, date, type of exercise, and your participation in most recent exercise. |
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PROFESSIONAL EDUCATION TRAINING

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| **Certified Emergency Manager-Basic (CEM-B)** | | |
| 3 Year employment by or affiliation with an emergency management agency  Completion of all the courses listed below. (Utilize the current course version.)  INDEPENDENT STUDY COURSES – Submit copies of certificates  IS-100: Introduction to Incident Command System  IS-120: Introduction to Exercise  IS-200: ICS for Single Resources and Initial Action Incidents  IS-230: Fundamentals of Emergency Management  IS-235: Emergency Planning  IS-240: Leadership & Influence  IS-241: Decision Making and Problem Solving  IS-242: Effective Communication  IS-244: Developing and Managing Volunteers  IS-700: National Incident Management System (NIMS), An Introduction  IS-800: National Response Framework (NRF), An Introduction | | |
| **CLASSROOM TRAINING COURSES**  List only those courses taken during the last eight years. Forty (40) additional contact hours minimum in relation to emergency management/homeland security. (For recertification, list only those courses taken since your last application.)  Submit:   * Copy of certificate * Proof of completion showing course name, hours and dates | | |
| Course Date | Course Title | Hours |
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| **Certified Emergency Manager-Advanced (CEM-A)** (To be accomplished within the recertification period) | | |
| 5 Years employment by or affiliated with an emergency management agency. (ie. LE, FD, Red Cross, etc.)  Participate in a Full-Scale Exercise in the last two years. A letter is required from the exercise host.  Attendance at two SDEMA Conferences in the last three years.  Completion of the courses and training listed below. (Utilize the current course version.)  INDEPENDENT STUDY COURSES – Submit copies of certificates  IS-005: An Introduction to Hazardous Materials  IS-130: Exercise Evaluation and Improvement Planning  IS-247: Integrated Public Alert and Warning System (IPAWS)  IS-393: Introduction to Mitigation  IS-909: Community Preparedness: Implementing Simple Activities for Everyone  IS-1300: Introduction to Continuity of Operations (COOP)  ICS-300: Intermediate ICS For Expanding Incidents  ICS-400: Advanced ICS | | |
| **CLASSROOM TRAINING COURSES**  List only those courses taken during the last eight years. Forty (40) additional contact hours minimum in relation to emergency management/homeland security. (For recertification, list only those courses taken since your last application.)  Submit:   * Copy of certificate * Proof of completion showing course name, hours and dates | | |
| Course Date | Course Title | Hours |
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| **Certified Emergency Manager-Recertification** (To be accomplished within the recertification period) | | |
| Responsible for, or were a major participant in the update of an emergency plan  Participate in a Functional or Full-Scale Exercise each year since initial CEM Certification. A letter or other proof is required from the exercise host.  Completed at least 40 hours of training in the last 60 months since the date of the initial certification. | | |
| **CLASSROOM TRAINING COURSES**  List only those courses taken during the last 60 months/5 years. Forty (40) additional contact hours minimum in relation to emergency management/homeland security.  Submit:   * Copy of certificate * Proof of completion showing course name, hours and dates | | |
| Course Date | Course Title | Hours |
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ALL APPLICANTS – Complete this signature area.

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| APPLICANT SIGNATURE: |  |

*Please mail or email your completed form and supporting documentation to the current   
Certified Emergency Management Chair.*

Brad Georgeson

Turner County Emergency Management

Box 461

Parker, SD 57053

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O: 605-297-6000 / M: 605.661.5900